

# Volunteer Time and Talent Survey

Name: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Email: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Days and Times Available (Circle all that apply):

Mon.	Tues.	Wed.	Thu.	Fri.		Sat.	Sun.	
Morning		Afternoon		Evening		Morning	Afternoon	Evening

## Admin & Organization Support

- Board & Committee Member
- Business Assistance
- Computer/Internet Services
- Donations Management
- Filing
- Fundraising
- Interviewing
- Program Management
- Sales/Cashier
- Volunteer Recruitment Coordinator
- Bookkeeping
- Clerical
- Data Entry/Word Processing
- Donations Pickup
- Finance/Accounting
- Fundraising Events
- Network Administration
- Receptionist/Telephone Answering
- Stockroom
- Web Site Development
- Bulk Mailing
- Computer/Database Programming
- Donations Distribution
- Donations Sorting/Packing
- Financial Planning
- Grant Development
- Pledge Drives
- Research/Evaluation
- Thrift Shop Support

## Animal Services

- Animal Grooming
- Farm Maintenance
- Veterinary Medicine
- Animal Exercise
- Animal Shelter Attendee
- Veterinary Technician
- Animal Transportation
- Veterinarian (Licensed)

## Arts/Culture

- Artist
- Storytelling
- Performer/Musician
- Sewing/Needlecraft

## Civic Participation/Political

- Election
- Lobbying
- Government Boards/Commissions
- Newcomer Assistance

## Communications/Marketing

- Graphic Design
- Public Speaking
- Conference Exhibit Assistance
- Photography
- Video Production
- Desktop Publishing
- Public Relations
- Writing/Editing

## Construction/Home Maintenance

- Automobile Repair
- Carpentry
- Custodial
- Equipment Operator
- Forklift Operator
- Home/Public Building Accessibility
- Masonry
- Roofing
- Yard Care
- Backhoe Operator
- Chainsaw Operator
- Decorating
- Facility Design/Construction
- Gardening
- Lawn Care
- Painting/Wallpapering
- Bulldozer Operator
- Crane Operator
- Electrician
- Flooring/Tiling
- Handy Worker
- Leaf Raking
- Plumbing
- Window Washing

## Counseling/Information Support

- Bereavement
- Helpline
- Call Center
- Information and Referral
- Support Group Facilitation
- Pastoral/Spiritual Counseling

## Criminal Justice/Legal Services

- Advocacy/Ombudsman
- Crime Prevention
- Legal Services
- Youth Court
- Alternative Dispute Resolution
- Insurance Claims Assistance
- Guardianship

## Disaster/Emergency Services

- Safety/Disaster Education
- Evacuation Center/Shelter
- First Aid/CPR

## Education

- Career Development
- Field Trip Aide
- Teaching/Instruction
- Computer Literacy
- Job Coach/Career Development
- Reading Encouragement
- Tutoring

## Environment

- Debris Removal
- Nature Trail
- Tree Planting
- Recycling
- Litter Cleanup

## Family Services Related

- Abuse Support
- Conversation Partner
- Errand Running/Shopping
- Hairdressing/Nail Care
- Parenting Support
- Adoption Support
- Personal Finances/Tax Assistance
- Chaperoning
- Companionship
- Friendly Telephoning
- Mentoring Services

## Food Preparation/Delivery

- Food Collection
- Meal Preparation/Serving

- Food Sorting/Packing
- Meal Delivery

## Health/Substance Abuse

- Nursing Care
- Rehabilitation
- Dental Care
- Equestrian Therapy
- Medical Care
- Pregnancy Related
- Speech and Hearing

## Interpretation/Translation

- Disability Related Reading
- Language Interpretation
- Sign Language

## Recreational Activities/Sports

- Camp Counselor**
- Exercise/Fitness Leader
- Sports Officiating
- Playground Aide
- Swimming Instructor
- Crafts
- Recreational Activities

## Special Event Support

- Bartending
- Decorator Show House
- Setup/Cleanup
- Bingo Caller
- Event Coordination
- Parking Lot
- Sporting Event Monitor
- Concessions
- Holiday Related
- Party Host/Hostess

## Transportation

- Designated Driver
- Para Transit/Special Population
- Travelers Assistance
- Moving Assistance
- Van/Bus Driver
- Truck/SUV With A Trailer Hitch

## Once completed, please:

**FAX to: (863) 680-1603, or**

**Mail to: PO Box 92221, Lakeland, FL 33804-2221, or**

**E-Mail to: [admin@NoahsArkFlorida.Org](mailto:admin@NoahsArkFlorida.Org)**